**Tables**

In this document there are tables that you can use to practise inserting and deleting rows and columns.

1. ***Delete the column Can\_Travel.***
2. ***Insert a row between Nortje, JS and Sadick, T and enter the following data:***

|  |  |  |
| --- | --- | --- |
| Prokopos, L | NC | Idioms |

**Teachers – Online English project**

|  |  |  |  |
| --- | --- | --- | --- |
| **Surname** | **Province** | **Topic** | **Can\_Travel** |
| Aspeling, S | NC | Pronunciation | Yes |
| Flaxman, G | WC | Composition | Yes |
| Katuruza, A | WC | Literature | Yes |
| Lehari, C | GT | Composition | No |
| Nortje, JS | GT | Style | Yes |
| Sadick, T | WC | Idioms | Yes |
| Snyman, BP | LP | Grammar | No |
| Souchon, JA | FS | Grammar | Yes |
| Varrie, AL | NW | Style | Yes |
| Williams, BP | GT | Style | Yes |
| Zubairu, LM | EC | Grammar | Yes |

1. ***Delete all the rows with learners who are in the choir.***
2. ***Locate the parent Brummer, R (in the last row). Delete the contents of this row's Duty cell.***

**Orientation Day – All Helpers**

| **Surname, Init** | **Group** | **Class** | **Duty** |
| --- | --- | --- | --- |
| Abdool, M | Teacher | 11C |  |
| Jizana, NB | Parent | -- |  |
| Zondo, LT | Teacher | 11B |  |
| Gerber, NJ | Teacher | 9C | Afrikaans (subject) |
| Bateman, C | Parent | -- | Announcer |
| Maluleka, TH | Teacher | 10A | Art (subject) |
| Trofin, KM | Teacher | 8B | Biology Lab |
| Ford, W | Parent | -- | Catering |
| Motshabi, LP | Parent | -- | Catering |
| Berrangé, T | Learner | 9A | Choir |
| Ferreira, EP | Learner | 10C | Choir |
| Jones, G | Learner | 11A | Choir |
| Kganyago, LH | Learner | 10A | Choir |
| Mkhasibe, M | Learner | 11B | Choir |
| Mudau, P | Learner | 8B | Choir |
| Ramela, NS | Learner | 11C | Choir |
| Reis, J | Learner | 8A | Choir |
| Van Tonder, Z | Learner | 11B | Choir |
| Weideman, I | Teacher | 12B | Computer Lab |
| Kahlil, S | Teacher | 10B | Drama (subject) |
| Makitla, T | Learner | 11C | Drama performer |
| Smith, TK | Learner | 11B | Drama performer |
| Miller, DG | Teacher | 12A | EMS (subject) |
| Grobbelaar, C | Teacher | 9A | English (subject) |
| Mnguni, GK | Teacher | 12C | Geography (subject) |
| Dyer, TP | Teacher | 9D | German (subject) |
| Ngwenya, TF | Teacher | 8C | History (subject) |
| Du Plessis, M | Teacher | 9B | isiXhosa (subject) |
| Kriel, AM | Teacher | 10C | Music (subject) |
| Watson, LK | Teacher | 11A | Science (subject) |
| Muavha, NC | Teacher | 8A | Science Lab |
| Moraka, GW | Parent | -- | Security |
| Brummer, R | Parent | -- | Sound & PPT |

***Adjust the table to look like the copy below it.***

|  |  |  |
| --- | --- | --- |
| **Position** | **Name** | **Contact** |
| Producer | Nolovuyo Qengwa | 0842259684 |
| Director | Sheila Roberts | 0721103756 |
|  |  |  |
| Finance | Jack Moosa | 0721156352 |
| Program | Jenna Kuse | 0825220001 |
| Media | Sidney Maxonga | 0721113258 |
| Advertising | Tammryn Majola | 0842399844 |
| Logistics | Steven Ollett | 0835547821 |

